



RISK, AUDIT AND PERFORMANCE COMMITTEE

Date of Meeting	23 September 2021
Report Title	Review of Financial Regulations
Report Number	HSCP.21.109
Lead Officer	Chief Finance Officer
Report Author Details	Alex Stephen Chief Finance Officer AlexStephen@aberdeencity.gov.uk
Consultation Checklist Completed	Yes
Appendices	Appendix A - Financial Regulations – September 2021

1. Purpose of the Report

- 1.1. The purpose of this report is to present the Risk, Audit and Performance Committee (RAPC) with an update on the Chief Finance Officer's review of the Integration Joint Board's (IJB) Financial Regulations.

2. Recommendations

- 2.1. It is recommended that RAPC:

- a) Note that the Chief Finance Officer (CFO) considers no changes to the Financial Regulations are required from his review as at September 2021. The Financial Regulations are attached at Appendix A.

3. Summary of Key Information

- 3.1. The IJB commissions services from Aberdeen City Council (ACC) and NHS Grampian (NHSG). The management of services within these organisations is governed by their own financial regulations.



RISK, AUDIT AND PERFORMANCE COMMITTEE

- 3.2. Under the Local Government (Scotland) Act 1973, the IJB is required to make arrangements for administration of its financial affairs. At its meeting on the 26 March 2016, the IJB agreed a set of financial regulations which detailed the responsibilities, policies and procedures that govern the IJB.
 - 3.3. The IJB requested that the financial regulations are reviewed regularly.
 - 3.4. The previous review was in 2019, and a report to the 1 November 2019 meeting of the IJB (report HSCP.19.054) highlighted two main changes around financial monitoring and grant funding and we continue to work within those approved changes.
 - 3.5. We also reported that we were not then compliant with regards set-aside budget; there has been no progress but this is not impacting on performance or financial control. Work progresses both with NHS nationally and locally in Grampian to determine whether the set-aside usage can be received quarterly.
 - 3.6. The financial regulations have been reviewed and we consider continue to support the integrity of our financial records. No amendment is required from our review in September 2021. A copy of the Financial Regulations attached as Appendix A on this report.
- 4. Implications for IJB**
- 4.1. **Equalities, Fairer Scotland Duty and Health Inequalities** – there are no direct implications as a result of this report.
 - 4.2. **Financial** – the IJB Financial Regulations detail the financial responsibilities, and policies and procedures that govern the Integration Joint Board.
 - 4.3. **Workforce** – there are no direct workforce implications arising from the recommendations of this report.
 - 4.4. **Legal** – approval of these Financial Regulations will allow the IJB to comply with its obligation to make arrangements for its financial affairs under the





RISK, AUDIT AND PERFORMANCE COMMITTEE

Local Government (Scotland) Act 1973. Should a major change be required to the financial regulations then this would need to be passed through to the IJB for final approval.

- 4.5. **Other** – there are no other implications arising from the recommendations of this report.
5. **Links to ACHSCP Strategic Plan** - Development and management of robust financial arrangements acknowledges the strategic intent of the IJB and enables delivery of the strategic aims

6. Management of Risk

- 6.1. **Identified risks(s):** Without regular review of the Financial Regulations and adherence to them, there is a risk of financial failure and a negative impact on the delivery of the ACHSCP priorities.
- 6.2. **Link to risks on strategic or operational risk register:** Risk 2 (Strategic Risk Register) - There is a risk of financial failure, that demand outstrips budget and IJB cannot deliver on priorities, statutory work, and projects an overspend.
- 6.3. **How might the content of this report impact or mitigate these risks:**
The regular review of our financial regulations aims to maintain the integrity of the IJB's financial system and as such will help to mitigate this risk.

Approvals	
	Sandra Macleod (Chief Officer)
	Alex Stephen (Chief Finance Officer)